

Philippine Address

Date

His Excellency Bill Tweddell

Australia Ambassador to the Philippines

Level 23 Tower 2, RCBC Plaza

6819 Ayala Avenue, Makati City

Dear Honorable Ambassador:

Greetings!

I will be having my yearly month-long travel from December 18, 2015 to January 17, 2016.

I would like to visit Australia to celebrate Christmas and my birthday. I humbly request for a visitor visa to make possible my travel plan. Below is a summary of my planned itinerary.

Date and Time	Activity	Accommodation
Dec. 18, 2015	Arrive in Melbourne	Friend's House
Dec. 19-23, 2015	Explore the City	Friend's House
Dec. 23, 2015	Arrive in Sydney	Friend's House
Dec. 24-29, 2015	Explore the City	Friend's House
Dec. 29, 2015	New Zealand	Hostel
Jan. 14, 2016	Arrive in Sydney	Friend's House
Jan. 17, 2016	Arrive in Manila	

I have booked my roundtrip tickets from Philippines to Australia and New Zealand. While in Australia, my two friends _____ (Australian citizen) in Sydney and _____ (permanent resident) in Melbourne will be hosting me.

I will be traveling to New Zealand from December 29, 2015 to January 14, 2016. I already paid for a pre-arranged tour via Kiwi Bus Experience. I availed the Funky Chicken pass wherein I will be traveling from South to North Island.

I have enclosed my tickets, pre-arranged travel and other documents as a proof that I intend to visit Australia for a short holiday only.

I hope to have a splendid and unforgettable adventure in your beautiful country.

Thank you very much for your kind consideration, and I look forward to your favorable response.

Sincerely,

Your name

Visa Applicant

Transaction Reference Number: