**Affidavit of Confirmation**

I, \_\_Affiant’s Name\_\_, a legal age, Filipino citizen and residence address at \_\_Address\_\_\_ ,Metro Manila Philippines being duly sworn according to the law, do hereby depose and state that:

1. I am a former \_\_Job Title\_\_ of \_\_Company\_\_ with \_\_ Office Address\_\_, Philippines
2. \_\_Your Name\_\_ was a former employee of \_\_Company\_\_ from \_\_Start Date\_\_ to \_\_End Date\_\_ and worked as a \_\_Position\_\_ as I am the senior \_\_ Job Title \_\_\_\_ who interacted with him and witnessed his work on a regular basis during the stated period. He was hired as a permanent staff in the Philippines on a full-time basis with a minimum of 40-hour work week. (I just used the next red sentence since that is my reason of using this affidavit. Optional) The company is nearly dissolved and thus no one can attest his duties.

His position and main responsibilities are mentioned below:

* XXXXXXXXXXXXXXXXXXXX
* XXXXXXXXXXXXXXXXXXXX
* XXXXXXXXXXXXXXXXXXXX
* XXXXXXXXXXXXXXXXXXXX
* XXXXXXXXXXXXXXXXXXXX

1. For verification you can reach me at (Email) or +639xxxxxxx

This affidavit is executed to affirm and confirm the issuance of the requested Certification of the subject former employee. Likewise, this is executed for such legal intents and purpose this will serve best the concern person.

IN WITNESS, WHEREOF, I have hereunto affixed my signature, this \_\_\_ day of \_\_Month\_\_, \_\_Year\_\_at Pasig City, Philippines.

........................................................................

 (Signature of Affiant over Printed Name)  
Affiant  
Passport: \_\_\_\_\_\_\_\_

SUBSCRIBE AND SWORN to before me, affiant exhibited a competent document of his personal identification indicated below his name above.

Doc No. \_\_\_\_;  
Page No.\_\_\_\_;  
Book No. \_\_\_\_;  
Series of \_\_\_\_\_;